

**MINUTES OF THE MEETING
DERRY TOWNSHIP MUNICIPAL AUTHORITY
670 CLEARWATER ROAD
HERSHEY, PA 17033
MONDAY, OCTOBER 28, 2024**

The Derry Township Municipal Authority Board held its regular meeting on Monday, October 30, 2024, in the Conference Room of the Authority's Administration Building, 670 Clearwater Road, Hershey, Pennsylvania. The meeting was also available to Board members, Consultants and Advisors, and the Public virtually through Microsoft Teams. Chairman Feidt called meeting to order at 6:03 p.m.

ROLL CALL

Attendees	In-Person	Virtually
Board Members		
Robert Cerminara	X	
Michael Corado		X
David Feidt	X	
Ronald Furlan	X	
Randy Goss	X	
Kelly Heffner-Means	X	
Carter Wyckoff		
Staff		
William Rehkop (Executive Director)	X	
Kimberly Bloom (Deputy Director)	X	
Michael Postick (Stormwater Program Manager)	X	
Dennis Beck (Comptroller)	X	
Consultants		
Mike Pykosh (Dethlefs Pykosh)	X	
Josh Fox (HRG)		
Colin O'Brien (Brown and Caldwell)		X
Mike Hess (HRG)		
Other Attendees		

PUBLIC COMMENT

There was no public comment at this time.

APPROVAL OF PREVIOUS MINUTES

R. Furlan made a motion to approve the Minutes of the September 30, 2024 Board meeting, seconded by R. Cerminara. The motion passed unanimously by voice vote.

APPROVAL OF TREASURER'S REPORT AND BILLS FOR PAYMENT

Staff presented the September Treasurer's Report and Bills for Payment for approval. K. Heffner-Means made a motion to approve the reports, seconded by R. Furlan. The motion passed unanimously by voice vote.

STAFF UPDATES AND REPORTS

CONSTRUCTION CONTRACTS UPDATE

The Executive Director provided the following updates for current contracts.

Clearwater Energy Enhancements Project [Contracts 2020-02G, 2020-02E, 2020-02H]

Since the last Board meeting all minor punch list items have been addressed. Staff are working with the engineer and contractors to complete the contract close-out procedures. Staff and the Solicitor worked with Eastern Environmental Contractors (EEC) to finalize a Settlement Agreement and Release for the Authority's claimed damages as a result of the delayed completion of the Project. The Agreement is presented under Resolution #2024-50 for Board approval. With approval of the Settlement Agreement, Staff recommends Board approval of Change Order #18 (Resolution #2024-51) as the final adjustment to the contract price. The Final AFP will be processed for payment in November.

Spring Creek Interceptor Upgrade Project [Contract 2022-01]

Contract closeout documentation has been completed. Staff is still actively working with HRG regarding updating the existing ArcGIS collection system database to include the new assets installed as part of this project. HRG noted that this work would be completed in the coming weeks.

IDIQ Sanitary Sewer and Storm Sewer Repairs (Excavation Contract 2023-01)

WORK ORDER NO. 10

It is anticipated that construction will begin in the middle of November, once PennDOT approves the sewer manhole design submittal and associated concrete rebar baskets for the roadway restoration. Staff and HRG will be holding a preconstruction conference at a date to be determined in early November.

Staff and HRG are also developing a Work Order (WO 2024-L2) to install a sewer lateral extension to an existing 6-inch PVC stub that was installed as part of the Londonderry SR 230 Extension Project. The existing stub was installed on a vacant lot adjacent to the property located at 2495 E. Harrisburg Pike. The owner has disputed the location of the provided service lateral for his commercial property since it is not located on the same lot as the establishment. He has asked that either the existing lateral be extended to his property line, or a new lateral be provided to him on the 2495 E. Harrisburg Pike lot. Rogele has provided a preliminary estimate of

approximately \$50,000 to open cut Rt. 230 to install a new lateral to the edge of the road right-of-way on the commercial lot. DTMA Staff, HRG, and Londonderry Staff will be meeting next week with the owner to determine the best course of action in order to provide a service lateral for this property and who will be responsible for these additional expenses.

As an additional note on this project, Londonderry is determining what further legal action they need to take against the remaining property owners who have not yet connected. Mandatory connections were to be completed by August 2023.

Southwest WWTP Upgrade and Expansion Project

The monthly progress meeting was held on October 7th. Since the last Board meeting update, Pact Two has significantly progressed the rebar and concrete placement work for the aeration tanks. All three of the concrete pours have been completed for the aeration tank mat foundation. Pact Two has also begun excavating for the clarifier and respective pipe connections to the clarifier. Pact Two expects the remaining forming and concrete installation for the wall sections of the aeration tanks to begin in the middle of November.

Southwest WWTP Headworks Upgrade (Contract 2023-05)

JPE has completed all remaining Contract work aside from minor ancillary items such as a solenoid valve for the grit bucket elevator and potable water connections to the grit classifier equipment. Both JPE and GSE will be completed with their respective work in the coming weeks. JPE is working towards scheduling startup, commissioning, and operator training of the equipment in November.

ENGINEERING STATUS REPORT

The Executive Director provided the following report on current contracts.

High Meadow Pump Station (HMPS) Upgrade

As of October 22nd, RGS, engineer for Hershey Trust Company, has submitted the completed Sewage Facilities Planning Module package to PADEP. Staff and HRG will be meeting in November to review the HMPS Project schedule for permitting, borrowing needs, bidding, and construction timeline and equipment procurement.

High Strength Organic Waste (HSOW) Offloading Station Improvements

Based on the quotes received for the installation of the HSOW transfer piping, Staff is contracting with JP Environmental (JPE) in the amount of \$18,500 to complete the work. JPE has tentatively scheduled to begin the work in early November. JP anticipates approximately two weeks to complete the work. Staff will be inspecting and coordinating on-site activities with JPE.

Biosolids Drying and Gasification Project

Staff held a preconstruction conference on October 22nd to include representatives from the three prime contractors, BC, RKK, and PADEP. The preconstruction conference covered several high-level administrative items, in addition to the overall proposed work schedules of each Contractor.

Staff continue to work with PENNVEST on the necessary documentation needed to proceed with the anticipated PENNVEST closing date of November 13th. If closing takes place on November 13, BC intends to issue Notice to Proceed to each prime contractor on November 14th. It is anticipated that on-site work will begin in December. BC submitted a draft proposal for Construction Phase Engineering and Construction Administration (CA) phase services for Staff review. We anticipate presenting the CA proposal at the November Board meeting for approval.

Clearwater WWTF Headworks Upgrade Project

A final design workshop was held by BC and Staff on October 14th to review the finalized plans and specifications for bidding purposes. Staff and BC also developed a schedule for soliciting quotes for the major equipment through CoStars and for public bidding of the installation contract(s). CoStars equipment solicitation and public bidding will begin in November.

STORMWATER PROGRAM MANAGER'S REPORT

Mr. Postick provided the following report for current contracts.

Forest Avenue Swale and Oakmont Community Basin Retrofits and Shank Park Culvert Replacement (Contract 2022-05)

Work by Kinsley Construction, Inc. (Kinsley) is essentially complete at all sites. However, there is a location at the upstream end of the swale channel at the Forest Avenue site that has exhibited some minor stormwater ponding that must be rectified by installing a more pronounced small channel. We will look to have Kinsley address the problem under what should be a minor change order. Staff and HRG expect final payment, any final adjustment change orders, and contract closeout in November or early December.

Deer Run and Bull Frog Valley Stream Restorations (Derry Township Parks Water Quality Improvements, Contract 2022-03)

The contractor, Aquatic Resource Restoration Company (ARRC), has completed all remaining punch list work at both sites, as confirmed during a field meeting on October 17th with ARRC, HRG and Staff. Any site improvements, mainly proper vegetation, that may require additional work or maintenance in 2025 can be managed under the contractual two-year warranty period.

Ridge Road Drainage Improvements

Ankiewicz Enterprises, Inc. (Ankiewicz) continues to progress with their site construction work at the northernmost, downstream area of the project on the Hershey Entertainment & Resorts/Hersheypark and Hershey Company properties, where the new storm sewer will extend from its Spring Creek outfall to Park Boulevard. The large creek outfall structure is complete. A communications utility manhole and related conduits, which were not previously identified and located by the utility owner during the PA One-Call process, were discovered upstream of this outfall and proved to be in conflict with the intended alignment of the new storm sewer. To rectify this, the sewer alignment will be adjusted slightly further south. The Hershey Company has also stated that the eventual, final permanent easement can be adjusted accordingly to accommodate this realignment. This will result in what should be a minor upcoming change

order to the Ankiewicz contract. Ankiewicz has also submitted a change order proposal for digital message boards that will be used to provide warning to drivers in advance of and during project road closures. The proposed cost is \$2,557.00 per sign per month, which has been determined to be a competitive cost. A complete change order for these signs will be finalized after their use has ceased. Lastly, DTMA and HRG are still awaiting receipt of the required Highway Occupancy Permit (for work within West Chocolate Avenue right-of-way).

Mr. Postick also noted that he will be meeting with a representative of the Hummelstown Sun to provide information on this project as well as an estimated timeline for its completion.

2025 Stormwater Fund Budget

Staff are currently developing the 2025 Stormwater Fund Budget, in particular with respect to upcoming capital projects. Projections indicate that a modest rate increase, in line with the strategy described in August, will still be warranted.

IDIQ Sanitary Sewer and Storm Sewer Repairs

WORK ORDER NO. 2024-S8

Work Order No. 2024-S8 for the replacement of storm sewers and inlets on Bittersweet Drive should begin in November.

Staff and HRG are also developing Work Orders to install a small swale within the playground area of Brookside Park to mitigate ponding during wet weather, to replace storm inlets and sewers crossing Roslaire Drive in the Oakmont development, and to replace a storm sewer crossing on Plymouth Circle (east of Church Road).

Spring Creek Watershed Improvement Program (WIP)

DTMA hosted a successful Spring Creek WIP group meeting on October 22nd to discuss their watershed study efforts to date and options for identifying potential stream restoration projects.

Local Share Account grant

Staff is pleased to announce that DTMA has received a grant award in the amount of \$200,000 from the Local Share Account Statewide Program. Competition for funds was strong. Eligible requests totaled nearly \$1.3 billion for the approximately \$346 million that was available. DTMA intends to use this grant to fund the further study and design of projects to mitigate flooding in the Cambridge Commons development and at the Wood Road and Bullfrog Valley Road intersection. Improvements that would help to mitigate flooding in the Cambridge Commons development would occur within the development itself and/or at the Brookside Park regional basin.

Stoverdale Road And Shopes Church Road Culvert Replacements

Bidding and construction specification documents for the replacement of seven (7) storm sewer culverts that cross the noted roads are 95% complete. The project will be bid as soon as possible once all required easements have been secured from local property owners.

Stonecutter Circle Drainage Improvements

Design plans continue to be modified based on field investigations made by HRG and Staff on September 6th. An alternate site access route and some modifications to the intended construction approach were evaluated at that time and have been considered more suitable. The modifications to the design will likely result in the need for an NPDES permit for construction activities due to the extent of disturbance.

ITEMS FOR ACTION

Resolution #2024-48 – Ratification of project payments from the 2022 Capital Projects Fund for October: Staff reviewed the payments from the Capital Project Funds requiring Board ratification. This resolution was then approved on a motion by R. Furlan, seconded by R. Cerminara. The motion passed unanimously by voice vote.

Resolution #2024-49 – Approval of 2025 Wage & Salary Budget: Salary recommendations were presented to the Personnel Committee for discussion and review. The Committee agreed with the increase to the Wage and Salary Budget as presented in the resolution. This resolution was passed on a motion by R. Furlan, seconded by R. Cerminara. The motion passed unanimously by voice vote.

Resolution #2024-50 – Approval of Contract 2020-02G Settlement Agreement and Release with Eastern Environmental and Resolution #2024-51 – Approval of Change Order #18 for Contract 2020-02G: These resolutions were passed on a motion by K. Heffner-Means, seconded by M. Corado. The motion passed unanimously by voice vote.

OTHER BUSINESS


On October 19, 2024, Director Rehkop gave a presentation at the First United Methodist Church in Hershey on the wastewater and stormwater services that DTMA provides to the community. There were over 40 people in attendance. The presentation was well received, as the attendees were very interested and curious about the DTMA processes.

PUBLIC COMMENT

There was no public comment at this time.

ADJOURNMENT

With no further business to come before the Board, K. Heffner-Means made a motion to adjourn the October 28, 2024 public meeting at 6:50 p.m., seconded by R. Cerminara. The motion passed unanimously by voice vote.



(Assistant) Secretary